



# Lincoln Academy Charter School

Office of the Principal  
September 2009 Report to the Board

## The Start of School:

- **Building projects**
  - The roof project is moving ahead
  - We remind ourselves that the noise, inconvenience, etc. will be worth it soon! ☺
  - Creation of a parent area in the space next to the gym
  - Community room furniture looks great!
  - All windows damaged are replaced, new windows in building A
  - We need to have the trim finished outside Janelle's office
- **Hot Lunch**
  - Hot lunch has been up and running for a few weeks
  - The food is good
  - A few glitches: sour milk one day, not enough volunteers at times, tons of documents, a few insurance questions, need another warmer soon (\$1,200)
  - A few families ordering all kids meals under one child's name
- **Students**
  - We are at 461.5 FTE and our budget is based on 460 FTE
  - All seems to be going well for the most part
- **Emergency Succession Plan** - If I get hit by a bus, Janelle would go full time and take the position for the remainder of the year
- **Facilities** - We have made a change in our cleaning staff/procedures. Mark Ruggles will not be cleaning building B any more. KG Cleaning, the company that has been cleaning buildings A and C will add B to their cleaning schedule. We will be paying less and their cleaning schedule is more thorough than individual custodians would be able to complete.
- **Treatment of Parents** - I believe that I am handling parents professionally and have already had several parent meetings this year.
- **Asset protection** - We have insurance coverage sufficient to protect our capital assets
- **Treatment of students** - I believe that this is perhaps my strongest area. I now know all of the new 1<sup>st</sup> -8<sup>th</sup> students by name. I know all but 3 or 4 of the kindergarten students' names. I have been in each classroom several times and have spent time at recess as well.
- **Middle School Athletics**
  - We have volleyball scheduled to start on 9/14. Maria Jelinek is the coach.
  - We hope to get enough boys interested to start soccer on the 14<sup>th</sup> as well. I will recruit today during connections.
  - We are scheduling basketball now and I believe each sport will get easier to organize and that each year will be easier.